

Roxanne Shirazi, M.A., M.S.L.I.S.
Curriculum Vitae
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Mina Rees Library
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EDUCATION

M.A., Liberal Studies, The Graduate Center, CUNY, 2016
Thesis: “Yellow Dust Abode: The Hawley-Suski Letters, 1942-45”
Thesis Director: Stephen Brier
M.S., Library and Information Science, Pratt Institute, with distinction, 2012
B.A., Film Studies, University of California at Berkeley, 2000

PROFESSIONAL APPOINTMENTS

2017- Dissertation Research Librarian, Assistant Professor, Mina Rees Library, The Graduate Center, CUNY

Develop and document procedures, manuscript format guidelines, and instructional materials for dissertation deposit. Review and process approx. 200 electronic theses and dissertations per degree date, maintaining accurate data and working closely with university administrators. Administer ETD collection in Institutional Repository (Bepress) and develop local practices for cataloging ETDs. Provide research consultations and workshop-based instruction on scholarly communication topics; serve as library liaison to/selector for Sociology and Film Studies programs. Create and maintain custom CSS for library-wide blog and LibGuides pages.

2016-2017 Dissertation Research Librarian, Substitute Assistant Professor, Mina Rees Library, The Graduate Center, CUNY

2015-2016 Interim Dissertation Assistant, Mina Rees Library, The Graduate Center, CUNY

2013-2015 Reference and Digital Outreach Librarian, Non-teaching Adjunct, Mina Rees Library, The Graduate Center, CUNY

INTERNSHIPS

- 2012-2013 Collections Intern, International Center of Photography
Supervisor: Karen Ostrom
- 2011 Library Intern, The Museum of Modern Art (MoMA)
Supervisor: Jennifer Tobias
- 2010 Library Intern, Tamiment Library and Robert F. Wagner Labor Archives, New York University
Supervisor: Donna Davey

PUBLICATIONS

Refereed Journal Articles

- 2014 Coble, Z., Potvin, S., Shirazi, R. (2014). Process as product: Scholarly communication experiments in the digital humanities. *Journal of Librarianship and Scholarly Communication* 2(3): eP1137.

Book Chapters

- In press Shirazi, R. (2017). Reproducing the academy: Librarianship and the question of service in the digital humanities. In J. Sayers (Ed.), *Making Things and Drawing Boundaries* (pp. TK). Minneapolis: University of Minnesota Press.

Conference Proceedings

- 2015 Shirazi, R. (2015). A “Digital Wasteland”: Modernist periodical studies, digital remediation, and copyright. In D. Mueller (Ed.), *Creating Sustainable Community: The Proceedings of the ACRL 2015 Conference, March 25-28, Portland, Oregon*. Paper presented at ACRL 2015, Portland, Oregon, 25-28 March (pp. 192-199). Chicago: Association of College and Research Libraries.

Other Publications

- 2014 Shirazi, R. (2014, October 29). Digital libraries + hybridity: An interview with Clifford Wulfman. *dh+lib*. <http://acrl.ala.org/dh/2014/10/29/digital-libraries-hybridity-interview-clifford-wulfman/>
- 2013 Potvin, S. & Shirazi, R. (2013, June 19). Make it new? A dh+lib mini-series: Introduction. *dh+lib*. <http://acrl.ala.org/dh/2013/06/19/make-it-new-a-dhlib-mini-series/>

AWARDS & HONORS

- 2015 Director's Scholarship, Rare Book School (University of Virginia).
- 2015 Early-career Librarian Scholarship, Rare Books & Manuscripts Section Awardee. ACRL 2015 Conference.
- 2015 LACUNY Professional Development Committee Travel Grant, Library Association of the City University of New York.
- 2014-15 HASTAC Scholar. Humanities, Arts, Science, and Technology Alliance and Collaboratory.
- 2012 Attendance Scholarship, 53rd Annual Preconference of the Rare Books & Manuscripts Section (RBMS) of the Association of College and Research Libraries (ACRL).
- 2012 Pratt Circle Award (for academic achievement), Pratt Institute.

INVITED TALKS

- 2017 Keynote speaker, Eastern New York/ACRL Spring Conference. Siena College. May 23.
- 2017 2nd Annual Digital Humanities Address. Pratt School of Information. April 6.
- 2016 Keynote speaker, Invisible Work in the Digital Humanities Symposium. Florida State University. November 17-18.

CONFERENCE PARTICIPATION

Papers

- 2015 "A Digital Wasteland': Modernist Periodical Studies, Digital Remediation, and Copyright." ACRL 2015 (March 25-28), Portland, Oregon.

Panels

- 2017 "Who Steers the Boat? On Women in a Feminized Profession." With Emily Drabinski and Nicole Pagowsky. ACRL 2017 (March 22-25), Baltimore, Maryland.
- 2014 "Experimental Scholarly Publishing: Building New Models with Distributed Communities of Practice." With Zach Coble, Mark Fisher, Sarah Potvin, Lisa M. Rhody, Jenn Riley, Stephanie Westcott, Andrew Weidner. In absentia. Digital Library Federation Forum 2014 (October 27-29), Atlanta, Georgia.
- 2014 "Digital Humanities and Academic Libraries: Practice and Theory, Power and Privilege." With Elvia Arroyo-Ramirez, Jane Nichols, Megan Wacha. Invited panelist. Organized by the Women and Gender Studies Section of ACRL at ALA 2014 (June 27-July 2), Las Vegas, NV.

Workshops and Other Sessions

- 2016 “Cite this Repository!” Working Session. With Megan Wacha, Digital Library Federation Forum 2016 (November 7-9), Milwaukee, Wisconsin.
- 2016 “Translation Hack-a-thon!: Applying the Translation Toolkit to a Global dh+lib.” With Sarah Potvin, Élika Ortega, Isabel Galina, Alex Gil, Daniel Paul O’Donnell, Patrick Williams, Zoe Borovsky, Zach Coble, Glen Worthey. Co-organized pre-conference workshop. Digital Humanities 2016 (July 11-16), Kraków, Poland.

Posters

- 2016 “Crafting the Digital Front Matter: Guidelines for Depositing Digital Dissertations.” With Stephen Zweibel. Poster accepted to the U.S. Electronic Thesis and Dissertation Association (USETDA) Conference 2016 (September 25-28), Columbus, Ohio.
- 2016 “Scaling and Diversifying at the Intersection of Digital Humanities and Libraries: An Update from dh+lib.” With Sarah Potvin, John Russell, Caro Pinto, Caitlin Christian-Lamb, Patrick Williams, Zach Coble, Thomas Padilla. Poster presented at 2016 Texas Conference on Digital Libraries (May 24-26), Austin, Texas.
- 2015 “PressForward Develops New Models of Scholarly Communication.” With Joan Fragaszy Troyano, Lisa M. Rhody, Zach Coble, Sarah Potvin, Caro Pinto, and Kim Nguyen. Poster presented at ACRL 2015 (March 25-28), Portland, Oregon.
- 2014 “Enhancing Scholarly Communication and Communities with the PressForward Plugin.” With Joan Fragaszy Troyano, Lisa M. Rhody, Zach Coble, Sarah Potvin, Caro Pinto, and Kim Nguyen. Poster presented at Digital Humanities 2014 (July 7-12), Lausanne, Switzerland.
- 2013 “dh+lib: Behind the Scenes.” With Sarah Potvin and Zach Coble. Poster presented at Digital Library Federation (DLF) Forum 2013 (November 4-7), Austin, TX.

INSTRUCTION

Library Workshops

- 2017 “Dissertation and Thesis Deposit Information Sessions” (March 28, 30)
- 2017 “Using Microsoft Word for Your Dissertation or Thesis” (March 7, 15)
- 2016 “Dissertation and Thesis Deposit Information Sessions” (March 22, 24, 30)

2015 “Digital Tools for Managing Your Research.” Library workshop (February 24)

Class Visits

2017 With J. Silvia Cho. Muslim Integration in Europe and North America (Soc 85800), Prof. Mehdi Bozorgmehr (March 15)
 2016 Proseminar (Soc 70000), Prof. Mary Clare Lennon (September 7)
 2016 “Introduction to Open Educational Resources (OERs).” ITP Skills Lab (ITCP 70010), Prof. Stephen Brier and Prof. Ximena Gallardo (October 6).
 2015 “Digital Tools for Managing Your Research: History Program.” With Stephen Klein. Workshop conducted for the History Ph.D. Program at the Graduate Center, CUNY (September 11).

SERVICE TO THE PROFESSION

2012- Founding Co-Editor, *dh+lib* (acrl.ala.org/dh). Managing editor and webmaster for a web project of the ACRL Digital Humanities Interest Group.
 2017 Mss. Review. *Encyclopedia of Library and Information Sciences*, 4th ed.
 2016 Mss. Review. *Journal of Critical Librarianship*.
 2015 Mss. Review. *Journal of Librarianship and Scholarly Communication*.

DEPARTMENTAL/UNIVERSITY SERVICE

Web Committee, Graduate Center Library (2014-present)
 Reviewer, LACUNY Professional Development Grant (Spring 2017)
 MALS Executive Committee (Student Representative), Graduate Center, CUNY (2013-14)
 Doctoral Student Council (Program Representative, MALS), Graduate Center, CUNY (2013-14)
 Student Technology Fee Committee (DSC Representative), Graduate Center, CUNY (2013-14)

NON-ACADEMIC WORK

2006-2007 Store Manager, Columbia University Bookstore
 Managed all aspects of operation for a large-volume store (\$13 million annual sales), including customer service, personnel, marketing, outreach, IT, bookkeeping, and inventory management.
 2005-2006 Assistant Store Manager, Columbia University Bookstore
 Ensured accurate point-of-sale (POS) reporting and maintained inventory data integrity. Reconfigured order processing workflows for academic regalia, working closely with departmental administrators and vendor representatives.
 Consolidated off-site storage facilities and reduced outstanding accounts

receivables. Coordinated special events such as commencement, freshman orientation, book fairs.

- 2004-2005 Textbook Manager, Columbia University Bookstore
Worked closely with faculty, staff, and publishers to obtain course book information and copyright permissions for coursepacks. Managed the ordering, receiving, returns, and buyback of course materials, transitioning the store from a paper-based system to an electronic workflow. Hired and trained temporary/seasonal staff.
- 2002-2004 Trade Book Manager, Columbia University Bookstore
Bought books and sidelines to supplement B&N corporate buys, planned promotions and displays, solicited and executed author events including Margaret Atwood and Chuck Palahniuk.
- 2000-2001 Special Markets Assistant, Publishers Group West

RELATED PROFESSIONAL SKILLS

Fluent in scholarly communication trends, academic publishing, open access, and copyright.

Cataloging/Metadata: LCSH, DublinCore, EAD, TEI, OCLC Connexion

CMS/ILS: The Museum System (TMS), Archivists' Toolkit, ExLibris Aleph ILS, Millennium ILS

Data/Productivity: MS Office, OpenRefine, oXygen (XML), QGIS, Google Drive, Evernote

Multimedia: Adobe Bridge, Illustrator, Photoshop, iMovie, Handbrake

Web: HTML, CSS, Dreamweaver, WordPress, Omeka

LANGUAGES

Spanish: Intermediate reading, writing, and conversation

Italian: Elementary reading and writing

PROFESSIONAL MEMBERSHIPS/AFFILIATIONS

American Library Association (ALA)

Association of College and Research Libraries (ACRL): Rare Books and Manuscripts Section (RBMS), Digital Humanities Interest Group (DHIG)

Library Association of the City University of New York (LACUNY)

Archivists Round Table of Metropolitan New York (ART)

Beta Phi Mu (International Library and Information Studies Honor Society)